Job Title:	**Solicitor / Senior Caseworker (Asylum & Immigration)**
Location:	**Paragon Law Nottingham (remote working available)**
Reporting to:	**Head of Asylum Department**
Contract:	**Permanent, full time** **Consultancy position can also be considered**
Salary:	**Negotiable depending on experience**

Summary of the role

Paragon Law is a market-leading niche immigration law firm. As well as being well-known for our immigration law work, we pride ourselves on having an inclusive and diverse team.

The firm specialises in all areas of immigration law with three specialist departments, each headed by a director: asylum & human rights, personal & family and business immigration.

We are looking for an asylum solicitor /IAAS level 2 accredited senior caseworker with responsibility for an active and complex asylum caseload involving all aspects of asylum work including unaccompanied minors, adult asylum claims, fresh claims, extension applications, appeals and higher court work.

This role will report directly to the head of the team. You will not be a small cog in a large wheel, and you will be given the opportunity to make your mark and take on responsibility. You must be willing to act as an ambassador of the firm with excellent interpersonal skills, as well as the ability to work within a team. You will be supported by legal administrators and business executives.

Our case management systems allow us to operate a paperless environment and this role will therefore be suitable to those who wish to work remotely with check-in days agreed with the head of team.

Necessary Qualifications / Personal Attributes

1. Accredited to Senior Caseworker level of the Immigration & Asylum Accreditation scheme operated by the Law Society.

2. Educated to degree level (or equivalent) in any discipline in the UK or overseas.

3. Eligible to work full time in the UK for three years from the date of engagement.

4. Ability to communicate fluently in English; both orally and in writing.

5. Commitment to representing vulnerable applicants as well as an eagerness to challenge and progress immigration, asylum and human rights law and procedure.

Desirable Qualifications / Personal Attributes

1. Experience of having sole conduct of an active asylum case load.

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3. Experience of meeting both strict external deadlines and internal financial targets.

4. Experience of working under a Legal Aid Agency contract.

5. Experience of representing unaccompanied asylum seeking children.

6. Experience of preparing appeals to the IAC, higher courts, judicial review applications and resisting removals.

7. Existing supervision experience/accreditation or a wish to progress to the same.

Benefits:

● **Hybrid working.** We are operating on a remote first, hybrid working arrangement to enable our employees to have flexibility and work-life balance.

● **City centre location.** Our office is in Hockley, Nottingham's bustling creative centre. Not only is Hockley located in the heart of Nottingham, but it has great transport links with the surrounding areas.

● **Competitive annual leave allowance.** We give all employees at least 25 days annual leave allowance per year, with this number increasing after each full year of service (capped at 30 days).

● **Have your birthday off.** In addition to your annual leave allowance, employees get an additional day of paid leave to celebrate their birthday.

● **Regular social events.** We have a social committee which works to create a diverse and inclusive range of social events for all our employees to enjoy. Previous events include a 'sports day', a pizza party, and bowling night.

● **Staff benefits scheme.** All employees have access to *Reward Hub*, a benefits portal which gives employees access to a wellbeing centre, concierge service, an employee assistance programme, as well as providing discounts at a whole host of organisations across a range of sectors (travel, groceries, technology etc.).

● **Healthcare plan.** All our employees get access to a UK healthcare cash plan.

● **Ongoing training and development.** Employees alongside their supervisor will create a tailored training and development plan to help with their professional and personal development.

Deadline for applications:

Please submit an up to date CV and a covering letter to hruk@paragonlaw.co.uk **by 5pm Friday 27th November 2026** outlining your relevant skills, experience, and availability.